

**ZANESVILLE BOARD OF EDUCATION
REGULAR BOARD MEETING**

July 17, 2012

Vice President, Mr. Bunting called the meeting to order @5:30 p.m. Those answering roll call: Mr. Bunting, Mr. Eppley, Mrs. Stewart. Mrs. Hoffer and Mr. Swope were absent. Also present were Mr. Martin and Mrs. Carter.

#12-157 APPROVAL OF BOARD MINUTES

Mrs. Stewart moved and Mr. Eppley seconded that the Board of Education approve the minutes of the Zanesville Board of Education Special Regular Meeting on June 14, 2012 and June 26, 2012.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Stewart. Vice President declared motion carried.

#12-158 REPORT OF THE TREASURER

Mr. Eppley moved and Mr. Bunting seconded to approve the following recommendations:

June Financial Reports:

Financial report by fund
Expenditure report
Investment report

Reconciliations

Approve the following reconciliations for June:
General and Payroll

Change Funds

Approve the following change funds for the 2012-13 school year:

ZHS (Athletic Business Manager)	\$3,000 (for athletic functions, sales, dances, etc)
Concession	\$2,500 (change for concessions)
Lunchroom (Vicki Wheeler)	\$ 300 (change for lunch time)

The Treasurer will be responsible for these funds and return of same.

Petty Cash Funds

Approve the following petty cash funds for the 2012-13 school year:

ZHS (Athletic Business Manager)	\$5,000 (to pay officials, ticket takers, police, etc.)
Zanesville Middle School	\$1,200 (to pay officials, ticket takers, police, etc.)
Adm. Center (Vicki Wheeler)	\$ 200 (for bus drivers' meals)

Property, Liability & Fleet Insurance

Approve property, liability & fleet insurance with the Ohio Casualty Insurance Company through the Young Insurance Agency effective July 1, 2012 through June 30, 2013 at an annual rate of \$98,725.

Those voting aye: Mr. Eppley, Mrs. Stewart, Mr. Bunting. Vice President declared motion carried.

**ZANESVILLE BOARD OF EDUCATION
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#12-159 RESIGNATION – ADMINISTRATIVE

Mr. Bunting moved and Mr. Eppley seconded to accept the resignation of Flora Martin, Director of Student Services / Special Education (pending rehire), effective August 1, 2012. Reason for resignation is retirement.

Accept the resignation of Linda Phillips, Director of Instructional Services (pending rehire), effective August 1, 2012. Reason for resignation is retirement.

Those voting aye: Mrs. Stewart, Mr. Bunting, Mr. Eppley. Vice President declared motion carried.

#12-160 RESIGNATION – MAINTENANCE

Mr. Eppley moved and Mr. Bunting seconded to accept the resignation of Jack Wilson, Custodian at Zanesville High School, effective September 1, 2012 school year.

Those voting aye: Mrs. Stewart, Mr. Bunting, Mr. Eppley. Vice President declared motion carried.

#12-161 REHIRE – CERTIFICATED

Mrs. Stewart moved and Mr. Eppley seconded to accept the rehire of Kelly Ryan, Instrumental Music Teacher at Zanesville High School, effective July 23, 2012. Rate of pay will be MA+30, step 8.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Stewart. Vice President declared motion carried.

#12-162 REHIRE – ADMINISTRATIVE

Mrs. Stewart moved and Mr. Bunting seconded to accept the rehire of Flora Martin, Director of Student Services / Special Education, effective August 2, 2012. Rate of base pay to be \$65,858.00.

Accept the rehire of Linda Phillips, Director of Instructional Services, effective August 2, 2012. Rate of base pay to be \$65,858.00.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Stewart. Vice President declared motion carried.

#12-163 EMPLOYMENT - CERTIFICATED

Mr. Eppley moved and Mr. Bunting seconded to approve the following certificated personnel for the 2012-2013 school year pending appropriate certification requirements and background checks.

Caitlynn Caw – 4th Grade Teacher at Zane

Grey Elementary

Experience:	0	College:	Capital University (BA+150)
Effective Date:	August 17, 2012	Amount:	\$32,415.00

Stephen Dodge – Math Teacher at Zanesville Middle School

Experience:	0	College:	Muskingum University (MA)
Effective Date:	August 17, 2012	Amount:	\$33,799.00

Jean M. McGlade – 3rd Grade Teacher at John McIntire Elementary

Experience:	5	College:	Wheelock College (MA)
Effective Date:	August 17, 2012	Amount:	\$41,641.00

Those voting aye: Mr. Eppley, Mrs. Stewart, Mr. Bunting. Vice President declared motion carried.

**ZANESVILLE BOARD OF EDUCATION
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#12-164 CERTIFICATED ADMINISTRATORS SALARY SCHEDULES

Mrs. Stewart moved and Mr. Bunting seconded to approve the attached certificated administrative salary schedules and fringe benefits for the 2012-2013 school year.

Those voting aye: Mrs. Stewart, Mr. Bunting, Mr. Eppley. Vice President declared motion carried.

#12-165 CLASSIFIED ADMINISTRATORS SALARY SCHEDULES

Mr. Bunting moved and Mr. Eppley seconded to approve the attached classified administrative salary schedules and fringe benefits for the 2012-2013 school year.

Those voting aye: Mrs. Stewart, Mr. Bunting, Mr. Eppley. Vice President declared motion carried.

#12-166 CERTIFICATED ADMINISTRATIVE SALARY NOTICES/CONTRACTS

Mrs. Stewart moved and Mr. Eppley seconded to approve the attached certificated administrative salaries based on the 2012-2013 administrative salary schedules approved for certificated administrators.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Stewart. Vice President declared motion carried.

#12-167 CLASSIFIED ADMINISTRATIVE SALARY NOTICES

Mr. Eppley moved and Mr. Bunting seconded to approve the attached classified administrative salaries based on the 2012-2013 administrative salary schedules approved for classified administrators.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Stewart. Vice President declared motion carried.

#12-168 CLASSIFIED CONTRACTS

Mrs. Stewart moved and Mr. Bunting seconded to approve the attached employment of the classified staff for the forthcoming 2012-2013 school year, as per approved salary schedules in effect.

Those voting aye: Mr. Eppley, Mrs. Stewart, Mr. Bunting. Vice President declared motion carried.

#12-169 WORK SCHEDULES

Mr. Eppley moved and Mrs. Stewart seconded the approval of the attached various work schedules for classified employees for the 2012-2013 school year.

Approval of the administrators (classified and certified) work schedules for the 2012-2013 school year.

Those voting aye: Mrs. Stewart, Mr. Bunting, Mr. Eppley. Vice President declared motion carried.

#12-170 SUPPLEMENTAL CONTRACTS

Mr. Bunting moved and Mrs. Stewart seconded to approve the following supplemental contracts for the 2012-2013 school year.

First	Last	Sport/Building	Position	Exp.	Class	Stipend
Ashley	Ellis	Cheerleading	Middle School Advisor	0	VII	\$2,153.00
Bader-Mock	LeAnne	ZHS	Color Guard Advisor	4	VI	\$3,383.00
Bader-Mock	LeAnne	ZHS	Dramatics Advisor	4	VII	\$2,768.00
Bader-Mock	LeAnne	ZHS	Stage Design	3	VIII	\$1,845.00

Those voting aye: Mrs. Stewart, Mr. Bunting, Mr. Eppley. Vice President declared motion carried.

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#12-171 UNPAID LEAVES OF ABSENCE

Mr. Eppley moved and Mr. Bunting seconded to approve the following personnel for unpaid leaves of absence:

Name	Date of Unpaid Leaves	Total Days
Foster, Kathy	5/31/12	1 day
Swingle, Jude	5/30/12 & 5/31/12	2 days

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Stewart. Vice President declared motion carried.

#12-172 A Resolution Authorizing The Reallocation Of A 1.75-Mill Portion Of The School District's Share Of "Inside Millage" To A Permanent Improvement Fund Commencing In Tax Year 2012/Collection Year 2013.

Mr. Eppley moved and Mr. Bunting seconded to approve the following resolution;

WHEREAS, under Section 5705.02 of the Revised Code, the aggregate amount of taxes that may be levied without a vote of the electors on any taxable property in any one year is not to exceed ten mills on each dollar of tax valuation (the "Ten-Mill Limitation", and, unvoted tax levies within the Ten-Mill Limitation, "Inside Millage"); and

WHEREAS, the School District is currently allocated a 4.45-mill share of Inside Millage; and

WHEREAS, under Sections 5705.03(A) and 5705.06(A) of the Revised Code, a board of education is required to levy Inside Millage first for debt charges on its unvoted general obligation debt (to the extent they are not to be provided for from another source) and to cause amounts received from that levy to be paid into its bond retirement fund, and any remaining portion of a board's share of Inside Millage may be allocated to its general fund and used to pay current operating expenses or to a permanent improvement fund for the purpose of acquiring or constructing assets that have an estimated life or period of usefulness of five years or longer; and

WHEREAS, the School District issued its School Improvement Refunding Bonds, Series 2011 on June 23, 2011 and Series 2012 on May 17, 2012, the proceeds of which were used to refinance the School District's School Improvement Bonds, Series 2002, which resulted in a savings of debt service and the related voted millage required to pay such debt service (the "Savings"); and

WHEREAS, currently, all of the School District's Inside Millage is allocated to pay current operating expenses; and

WHEREAS, this Board has proposed the reallocation of a 1.75-mill portion of its share of Inside Millage to a permanent improvement fund for necessary permanent improvements commencing in tax year 2012/collection year 2013; and

WHEREAS, because that proposal would result in an increase in the amount of real property taxes levied by this Board in tax year 2012 (which is intended to be offset by the Savings in such tax year), this Board, on July 17, 2012, after proper notice, held a public hearing solely on the proposal as required by Section 5705.314 of the Revised Code; and

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WHEREAS, this Board now desires to implement the proposal by authorizing the reallocation of a 1.75-mill portion of the School District's share of Inside Millage to a permanent improvement fund for necessary permanent improvements commencing in tax year 2012/collection year 2013; and

WHEREAS, the School District's estimated tax budget for tax year 2012/collection year 2013 properly shows a need for that portion of the School District's Inside Millage to be directed to a permanent improvement fund commencing in tax year 2012/collection year 2013;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Zanesville City School District, Muskingum County, Ohio, that:

Section 1. This Board finds and determines that it is necessary to reallocate a 1.75-mill portion of the School District's share of Inside Millage to a permanent improvement fund for necessary permanent improvements in tax year 2012/collection year 2013.

Section 2. This Board hereby requests the Muskingum County Auditor to reallocate a 1.75-mill portion of the School District's share of Inside Millage to a permanent improvement fund for necessary permanent improvements in tax year 2012/collection year 2013.

Section 3. The Treasurer is directed to deliver or cause to be delivered a certified copy of this Resolution to the Muskingum County Auditor.

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This Resolution shall be in full force and effect from and immediately upon its adoption. Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Stewart. Vice President declared motion carried.

#12-173 MEC Cooperative Advertising and Receiving Bids for School Bus Chassis and Bodies

Mr. Bunting moved and Mr. Eppley seconded to approve the following resolution;

WHEREAS, the Zanesville City Schools Board of Education wishes to advertise and receive bids for the purchase of three (3) - 77 passenger conventional school buses.

THEREFORE, BE IT RESOLVED the Zanesville City Schools Board of Education wishes to participate and authorize the Metropolitan Educational Council to advertise and receive bids on said Board's behalf as per the specifications submitted for the cooperative purchase of three - 77 passenger conventional school buses.

Those voting aye: Mr. Eppley, Mrs. Stewart, Mr. Bunting. Vice President declared motion carried.

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#12-174 MEMBERSHIP IN OHSAA (OHIO HIGH SCHOOL ATHLETIC ASSOCIATION)

Mrs. Stewart moved and Mr. Eppley seconded to approve the membership in the Ohio High School Athletic Association for the 2012-2013 school year.

Those voting aye: Mrs. Stewart, Mr. Bunting, Mr. Eppley. Vice President declared motion carried.

#12-175 HANDICAPPED BUS PURCHASE

Mrs. Stewart moved and Mr. Bunting seconded to approve the purchase of a 2012 IC School Bus. Total purchase price is \$82,421. This bus will hold up to three (3) wheelchairs and is rated for 54 passengers. Funds will be provided by Special Education.

Those voting aye: Mrs. Stewart, Mr. Bunting, Mr. Eppley. Vice President declared motion carried.

#12-176 ATTENDANCE AT MEETINGS/EVENTS

Mr. Eppley moved and Mr. Bunting seconded the approval be granted for the following individuals to attend professional meetings:

Employee Full Name	School Name	Absence Reason		Date
Archer, Charles	Zanesville City School District	Prof Development	1 day	6/1/2012
Buchanan, Libby	Zanesville High School	New Tech Training	2 days	6/13/2012
Buchanan, Libby	Zanesville High School	New Tech Training	5 days	6/18/2012
Cooper, Jodi	National Road Elementary	Misc. Conference	1 day	6/10/2012
Cosgrave, Jocelyn	Zanesville High School	New Tech Training	5 days	6/18/2012
Cottrill, Kacey	John McIntire Elementary	Misc. Conference	3 days	6/20/2012
Downard, Harry	Zanesville High School	Prof Development	1 day	6/21/2012
Green, Don	Zanesville City School District	Power School Training	1 day	6/13/2012
Harlan, Benjamin	Zanesville High School	New Tech Training	2 days	6/13/2012
Harlan, Benjamin	Zanesville High School	New Tech Training	5 days	6/18/2012
Haudenschild, Candace	Zanesville High School	Misc. Conference	5 days	6/18/2012
Heagen, James	Zanesville High School	New Tech Training	2 days	6/13/2012
Heagen, James	Zanesville High School	New Tech Training	5 days	6/18/2012
Hittle, Matt	Zanesville City School District	Misc. Conference	1 day	6/15/2012
Hodges, Jane	Zane Grey Elementary	Misc. Conference	1 day	6/20/2012
Hudson, Lori	Zanesville High School	New Tech Training	5 days	6/18/2012
Humphrey, Shelly	Zanesville Community HS	Misc. Conference	1 day	6/5/2012
Jackson, Amy	Zanesville High School	New Tech Training	2 days	6/13/2012
Jackson, Amy	Zanesville High School	New Tech Training	5 days	6/18/2012
Karling, Allison	Zane Grey Elementary	Misc. Conference	3 days	6/20/2012

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Employee Full Name	School Name	Absence Reason		Date
Lee, Margie	Zanesville City School District	Power School Training	1 day	6/13/2012
Lee, Margie	Zanesville City School District	Power School Training	1 day	6/15/2012
Lee, Margie	Zanesville City School District	Power School Training	1 day	6/25/2012
Lee, Margie	Zanesville City School District	Power School Training	1/2 day	6/20/2012
Martin, Flora	Zanesville City School District	Misc. Conference	1 day	6/20/2012
Martin, Terry	Zanesville City School District	New Tech Training	2 days	6/21/2012
Near, Heather	Zanesville High School	New Tech Training	2 days	6/13/2012
Near, Heather	Zanesville High School	New Tech Training	5 days	6/18/2012
Rollison, Sarah	Zanesville High School	New Tech Training	2 days	6/13/2012
Rollison, Sarah	Zanesville High School	New Tech Training	5 days	6/18/2012
Rudloff, Stephanie	Zanesville High School	New Tech Training	2 days	6/13/2012
Rudloff, Stephanie	Zanesville High School	New Tech Training	5 days	6/18/2012
Seekatz, Linda	Zanesville City School District	Prof Development	1 day	6/1/2012
Smith, Douglas	Zanesville High School	Athletics	5 days	6/25/2012
Wahl, Darla	Zanesville High School	New Tech Training	2 days	6/13/2012
Wahl, Darla	Zanesville High School	New Tech Training	5 days	6/18/2012
Wheeler, Vicki	Zanesville City School District	Misc. Conference	1 day	6/28/2012
Wilson, James	Zanesville Community HS	Misc. Conference	3 days	6/11/2012
Wilson, James	Zanesville Community HS	Misc. Conference	2 days	6/25/2012
Wilson, James	Zanesville Community HS	Misc. Conference	1 day	6/27/2012

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Stewart. Vice President declared motion carried.

#12-177 EXECUTIVE SESSION

Mr. Eppley moved and Mr. Bunting seconded to go into executive session;

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

**ZANESVILLE BOARD OF EDUCATION
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#12-177 EXECUTIVE SESSION-continued

 X Personnel matters

 X to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest

Time entered executive session: 5:42 p.m.

Time returned to public session: 6:26 p.m.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Stewart. Vice President declared motion carried.

#12-178 SECRETARIAL STAFF INCREASE

Mr. Bunting moved and Mr. Eppley seconded to authorize a 2.5% raise for the Administrative Secretarial Staff including the Latchkey Director, library techs, vision/hearing techs and intervention room monitors, effective August 1, 2012. Those voting aye: Mrs. Stewart, Mr. Bunting, Mr. Eppley. Vice President declared motion carried.

#12-179 KEISHA NORRIS- ZCHS

Mrs. Stewart moved and Mr. Bunting seconded to appoint Keisha Norris to the governing board of the Zanesville Community High School. Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Stewart. Vice President declared motion carried.

#12-180 MEETING ADJOURNMENT

Mr. Eppley moved and Mrs. Stewart seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 6:27 p.m.

Those voting aye: Mr. Eppley, Mrs. Stewart, Mr. Bunting. Vice President declared motion carried

Vice President

Treasurer

**Administrative Salary Schedule
CERTIFICATED
2012-2013**

Class I: Assistant Superintendent

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10
ADS IA	337	341	347	354	364	371	379	385	394	400
ADS I E	323	330	339	347	354	363	369	377	383	386

Class II: High School Principal

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10
ADS II A	300	309	316	324	330	337	343	350	356	364
ADS II E	293	300	309	314	323	328	336	342	348	354

Class III: Middle School Principal, Director of Student Services, Director of Human Resources, Director of Instructional Services, Director of Title I, Director of Technology & Information Management

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10
ADS III A	286	295	298	308	315	323	328	336	341	348
ADS III E	281	287	294	301	310	315	321	327	334	339

Class IV: Elementary Principal, Athletic Director, Supervisor for Special Education, Assistant High School Principal, Director of Even Start/Title I Parent Coordinator, and Secondary Curriculum Director

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10
ADS IV A	279	285	293	299	311	313	323	329	332	338
ADS IV E	272	279	286	293	299	306	312	317	323	329

Class V: Assistant Middle School Principal, Coordinator for Public Relations/Volunteer Svcs & Psychologist

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10
ADS V A	262	270	276	282	287	292	297	305	311	317
ADS V E	255	262	268	275	281	286	292	297	303	310

Last Increase Aug 2009 (1.5%)

- Items:** 1. Administrators will receive a premium for non-use or limitation of use of sick leave and personal leave as follows:

Total Days Used	Premiums
0	\$300
1	\$150
2	\$75

2. The salary schedule will be revisited each year to ensure that the salary schedule stays competitive.
3. Administrators possessing an earned doctorate will be awarded an annual stipend of \$500.00.
4. The placement of administrators on the salary schedule or administrators exempted from the salary schedule will be based on the recommendation of the Superintendent.
5. The placement of new hires on the salary schedule will be based on the recommendation of the Superintendent.

ZANESVILLE CITY SCHOOLS
Administrative Fringe Benefit Schedule
CERTIFICATED
2012-2013

The following benefits will be available to certified administrative personnel:

I. All Personnel

- A. **Sick Leave:** Administrators will accumulate one and a quarter (1 1/4) days each month with a maximum of 272 days.
- B. **Personal Leave:** Administrators will receive three (3) days of personal leave at the start of each contract year. Unused personal days will be converted to sick leave at the conclusion of the year until the maximum accumulation of sick leave days is met.
- C. **Health Insurance:** Administrators will have the current health plan as offered to the employees of the Zanesville City Schools. Administrators will pay for their share of a family plan or a single plan.
- D. **Dental Insurance:** Administrators will have a dental plan totally paid for by the Board.
- E. **Vision Insurance:** Administrators will be offered the current vision plan as offered to the employees and the Board will totally pay for this plan.
- F. **Life Insurance:** Administrators will receive a \$20,000 life insurance policy totally paid for by the Board.
- G. **Retirement:** Administrators will have their retirement "annuitized" as established by the School Employee's Retirement System.
- H. **Severance:** Administrators retiring from Zanesville City Schools will receive severance pay equal to one-fourth (1/4) of that administrator's accumulated sick leave, not to exceed sixty-eight (68) days. Payment will be made in January of the year following the administrator's retirement.
- I. **Severance Bonus:** Administrators with thirty (30) years or more of STRS retirement shall be eligible for a one-time \$12,000 severance bonus. Retirement under this plan must be completed no later than August 1 following the school year in which each individual administrator first becomes eligible. The Superintendent shall receive written notification from any administrator wishing to participate in the plan by February 1 of that year. Failure of that administrator to retire during the first year of eligibility will result in the total forfeiture of all rights to the one-time severance bonus.

II. 260 Day Employees

- A. **Holidays:** The following eleven (11) holidays will be provided: New Year's Day, Martin Luther King Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving Day and the Friday after, and Christmas Day.
- B. **Vacation:** Administrators will be eligible for twenty (20) days. These days are to be used each year.
- C. **Retirement:** Assistant Superintendent, Title I Director, Curriculum Director, Special Education Director, Human Resources Director, Building Principals, Assistant Principals, and Athletic Director will be granted a "pick-up" on "pick-up" of retirement benefit as established by the State Teachers' Retirement System (prior to August 2005).

Benefits are subject to change at the sole discretion of the Board of Education.

Administrative Salary Schedule
CLASSIFIED
2012-2013

Class I: Coordinator of Operations/Pupil Services, Construction Liaison for Building Program/Food Service Supervisor/Transportation Supervisor, and Building & Grounds Coordinator

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10
CLS I	178	183	187	192	196	199	203	207	211	215

Class II: Custodial Supervisor, Assistant Technology Coordinator, and Assistant Treasurer

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10
CLS I	148	151	156	160	163	166	170	173	177	182

Last Increase Aug 2009 (1.5%)

- Items:** 1. Administrators will receive a premium for non-use or limitation of use of sick leave and personal leave as follows:

Total Days Used	Premiums
0	\$300
1	\$150
2	\$75

2. The salary schedule will be revisited each year to ensure that the salary schedule stays competitive.
3. Administrators possessing an earned doctorate will be awarded an annual stipend of \$500.00.
4. The placement of administrators on the salary schedule or administrators exempted from the salary schedule will be based on the recommendation of the Superintendent.
5. The placement of new hires on the salary schedule will be based on the recommendation of the Superintendent.

ZANESVILLE CITY SCHOOLS
Administrative Fringe Benefit Schedule
CLASSIFIED
2012-2013

The following benefits will be available to certified administrative personnel:

I. All Personnel

- A. **Sick Leave:** Administrators will accumulate one and a quarter (1 1/4) days each month with a maximum of 272 days.
- B. **Personal Leave:** Administrators will receive three (3) days of personal leave at the start of each contract year. Unused personal days will be converted to sick leave at the conclusion of the year until the maximum accumulation of sick leave days is met.
- C. **Health Insurance:** Administrators will have the current health plan as offered to the employees of the Zanesville City Schools. Administrators will pay for their share of a family plan or a single plan.
- D. **Dental Insurance:** Administrators will have a dental plan totally paid for by the Board.
- E. **Vision Insurance:** Administrators will be offered the current vision plan as offered to the employees and the Board will totally pay for this plan.
- F. **Life Insurance:** Administrators will receive a \$20,000 life insurance policy totally paid for by the Board.
- G. **Retirement:** Administrators will have their retirement "annuitized" as established by the School Employee's Retirement System.
- H. **Severance:** Administrators retiring from Zanesville City Schools will receive severance pay equal to one-fourth (1/4) of that administrator's accumulated sick leave, not to exceed sixty-eight (68) days. Payment will be made in January of the year following the administrator's retirement.

II. 260 Day Employees

- A. **Holidays:** The following eleven (11) holidays will be provided: New Year's Day, Martin Luther King Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving Day and the Friday after, and Christmas Day.
- B. **Vacation:** Administrators will be eligible for twenty (20) days. These days are to be used each year.

Benefits are subject to change at the sole discretion of the Board of Education.

**Administrative Salaries
Certificated
2012-2013**

Last Name	First Name	Department	Salary	Daily Rate	Class	Grade	Days
Archer	Chuck	Research Psychologist	\$64,354.00	318.584	ADS V A	Exempt	202
Aronhalt	D. Scott	Athletic Director	\$73,675.00	347.524	ADS IV A	Grade 10	212
Bell	David	Assistant Principal	\$58,752.00	306.000	ADS IV E	Grade 6	192
Cosgrave	Jocelyn	New Tech High School Principal	\$74,000.00	284.615	ADS II E	Exempt	260
Cottrill	Kacey	Principal	\$80,000.00	360.360	ADS III A	Exempt	222
Denton	Ronald	Principal	\$80,000.00	360.360	ADS III A	Exempt	222
Foreman	Steven	Director Title I/Special Programs	\$78,103.00	300.396	ADS IV A	Exempt	260
Green	Donald	EMIS Coordinator	\$50,469.00	315.431	ADS III A	Exempt	160
Jordan	Michelle	Principal	\$66,832.00	301.045	ADS IV E	Exempt	222
Loader	Susan	Dean of Students	\$66,679.00	330.094	ADS V E	Exempt	202
Martin	Flora	Director of Student Services/Special Education	\$65,858.00	253.300	ADS III A	Exempt	260
McKee	James	21st Century Coordinator	35.63/ hr.		ADS IV A	Grade 2	2000 hrs
Moore	Jeffrey	Zanesville Community High School Principal	\$75,036.00	338.000	ADS IV A	Grade 10	222
Phillips	Linda	Director of Instructional Services	\$65,858.00	253.300	ADS III A	Exempt	260
Seekatz	Linda	School Psychologist	\$55,752.00	276.000	ADS V A	Grade 3	202
Seekatz	Nate	Dean of Students	\$49,345.00	257.005	ADS V E	Exempt	192
Seevers	Patricia	Special Education Supervisor	\$70,720.00	272.000	ADS IV E	Grade 1	260
Sines	James A.	Principal	\$83,000.00	373.874	ADS IV A	Exempt	222
Stallard	Mark	Assistant Principal	\$64,034.00	317.000	ADS V A	Grade 10	202
Taylor	Jason	Dean of Students	\$62,796.00	327.063	ADS V E	Exempt	192
Ulbrich	Mark	Principal	\$91,238.00	350.915	ADS II A	Exempt	260
Wilson	L. James	Support	\$83,980.00	323.000	ADS III A	Grade 6	260

**Administrative Salary Schedule
Classified
2012-2013**

Last Name	First Name	Department	Salary	Daily Rate	Class	Grade	Days
Appleman	Kevin	Coordinator of Operations/Pupil Services	\$63,860.00	245.615	CLS I	9	260
Cook	Roger	Security	\$24,360.00	126.875	NA	Exempt	192
Hittle	Matthew	Building Facilities Manager	\$52,000.00	200.000	NA	Exempt	260
Karling	Bryan	Transportation Supervisor/ Technology Coordinator	\$48,761.00	187.542	CLS II	Exempt	260
Rudloff	James	Special Events/Web Page Coordinator	\$41,006.00	157.715	NA	Exempt	260
Wheeler	Vicki	Food Services Supervisor	\$38,500.00	148.077	NA	Exempt	260
Winsley	Becky	Assistant Treasurer	\$47,320.00	182.000	CLS II	10	260

**Salaries in bold include additional pre-existing supplementals

SECRETARIAL STAFF - EFFECTIVE JULY/AUGUST, 2012

EXEC SECRETARY (12MO/260 DAYS=2080 HRS)		LIBRARY TECH (9MO/192 DAYS=1344 HRS)	
Anita Nessline	18.85 Hr	Sara Hecker	14.50 Hr
		Diana Martin	14.66 Hr
		April Mumaw	14.50 Hr
FISCAL ASSOCIATE (12MO/260 DAYS=2080 HRS)		Nancy Williams	14.71 Hr
Kathryn Buchanan	17.48 Hr		
Deborah Mason	17.48 Hr	VISION/HEARING(9MO/190DAYS=1235 HRS)	
		Cheryl Martin	14.33 Hr
SECRETARIAL			
CLASS II (12MO/260 DAYS=2080 HRS)		INTERVENTION ROOM MONITOR	
Darlene Baker	15.32 Hr	(9MO/190DAYS=1425HRS)	
Jacque Kyes	15.11 Hr	Tamara Harris	14.28 Hr
Margret Lee	15.11 Hr		
Catherine Speer	15.32 Hr		
Nancy Waters	13.75 Hr		
		G.F. AIDES (9MO/190 DAYS=1235 HRS)	
CLASS III (12MO/260 DAYS=2080 HRS)		Lou Ann Baker	14.69 Hr
Nancy J Chappellear	14.76 Hr	Donna Davy	14.64 Hr
Cynthia Kokensparger	14.71 Hr	* Helen Evans	14.57 Hr
J LouAnn Maxwell	14.56 Hr	* Mary Sue Fenton	14.64 Hr
		Sally Haser	14.41 Hr
		* Margaret Miller	14.80 Hr
CLASS III (10.5MO/222 DAYS=1776 HRS)		Bonnie Winland	14.64 Hr
Cynthia Huffman	14.56 Hr		
CLASS III (10MO/212 DAYS=1696 HRS)			
Lisa Arter	14.56 Hr		
Carol Cramer	14.56 Hr		
CLASS III (9.5MO/202 DAYS=1616 HRS)			
Kathi Fulks	14.76 Hr		
CLASS IV (10MO/212 DAYS=1696 HRS)		LATCHKEY-(013)	
Johanna Riley	13.37 Hr	; Deborah Grubb (7.5hrs/202days)	20.71 Hr
Polly Sowers	13.20 Hr	a Jill Bresock	14.11 Hr
Almeda Tabler	14.35 Hr	Ruth Holdcroft	14.41 Hr
		Brenda Knaup	14.41 Hr
		Mary Kay Kohler	14.48 Hr
		a Drema Rhodes	14.31 Hr
CLASS IV (10MO/212 DAYS=1590 HRS)			
Linda Ely	14.35 Hr	PAROCHIAL	
Judith Higgins	14.15 Hr	CLASS IV (9MO/320 HOURS)	
Brenda Maniaci	14.15 Hr	Suzanne Lynn	13.80 Hr

SECRETARIAL STAFF CONTINUED-EFFECTIVE JULY/AUGUST 2012

revised 7/12/12

IDEA VI-B-(516)

AIDES (9MO/190 DAYS=1235 HRS)

* Kathy Anderson		14.64	Hr
Melanie Bucci		14.41	Hr
& Jodi Cooper		14.57	Hr
* Cindy Derwacter		14.64	Hr
* Gail Detty		14.85	Hr
* Christine Evans		14.80	Hr
Deanna Evans		14.48	Hr
* Kathy Foster		14.80	Hr
* Deborah Hale		14.64	Hr
Teresa Halley		14.64	Hr
* Renee Helser		14.85	Hr
* Joyce Horton		14.64	Hr
* Dixie Jerles		14.80	Hr
* Charleita Knight		14.64	Hr
Lori Luallen		14.48	Hr
* Gary McKee		14.80	Hr
* Patricia Morgan		14.64	Hr
! Kay Nichols		16.63	Hr
Linda Perone		14.64	Hr
* Jennifer Woodburn		14.80	Hr
a Brenda Zienta		14.90	Hr

BUS AIDES (9MO/190 DAYS=570 HRS)

IDEA VI-B-(516)

Billie Bird		13.50	Hr
Toni James	Jb2	13.59	Hr
Beverly Jones		13.42	Hr
Patricia West	Jb2	13.59	Hr

Z'VILLE PRESCHOOL

Patricia Kirkbride	Jb2	13.68	Hr
a Drema Rhodes (2hrs/day)	Jb2	14.31	Hr

TITLE I-(572)

SECRETARY-DIRECTOR/VOL COORDINATOR

(11MO/232 DAYS=1856 HRS)

Lisa Cronin	17.26	Hr
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AIDES (9MO/190 DAYS=1235 HRS)

Floreece Atkins	14.48	Hr
Janie Lewis	14.48	Hr
Sheri Whiteman	14.64	Hr

Z'VILLE PRESCHOOL

CLASS IV (10MO/212 DAYS=1696 HRS)

Marsha Hutchinson	13.99	Hr
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AIDE (9MO/190 DAYS=1235 HRS)

Sharry Pickrell	14.48	Hr
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AIDE (9MO/190 DAYS=760 HRS)

a Krista Decker	14.75	Hr
a Janice Moore	14.31	Hr

ZANESVILLE COMMUNITY HS

CLASS IV (9.5MO/202 DAYS=767.6 HRS)

Shelly Humphrey (Comm HS)	13.46	Hr
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AIDE (9MO/190 DAYS=1235 HRS)

* Jason Stevens	14.64	Hr
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MAINTENANCE STAFF - EFFECTIVE AUGUST 1, 2012

260 DAYS - 8 HRS/DAY = 2080 HRS

MAINTENANCE I - HEAD MEN (O.T.)

David Carter	6%	16.83	Hr	25.25
David Hamilton	3%	14.88	Hr	22.32
William Higgins	5%	16.67	Hr	25.01
Ernest Hollingshead	10%	17.41	Hr	26.12
Ronald Melvin Jr	4%	16.46	Hr	24.69
Brian Palmer	5%	16.44	Hr	24.66
Roger Seevers	6%	16.60	Hr	24.90

MAINTENANCE I (O.T.)

Michael Abele		15.88	Hr	23.82
David Armstrong		15.11	Hr	22.67
Alan Atkinson		15.66	Hr	23.49
Leverett Bleakney		15.83	Hr	23.75
Robert Dillon		15.66	Hr	23.49
Robert Harris		14.65	Hr	21.98
Virgil Johnson		14.78	Hr	22.17
Louis Joseph		15.66	Hr	23.49
Donald Mayle		15.66	Hr	23.49
Robert Montgomery		15.88	Hr	23.82
Patrick Norris		15.66	Hr	23.49
Glen Roberts		15.83	Hr	23.75
Michael Stitt		14.78	Hr	22.17
Mendy Stotts		15.66	Hr	23.49
Jeffrey Vinsel (C-II)		15.93	Hr	23.90
Rick Wears		15.66	Hr	23.49
Jackie Wilson		14.78	Hr	22.17

MAINTENANCE II (O.T.)

Stanley Ford (HM) 6%	16.89	Hr	25.34
Dale Harry	15.88	Hr	23.82
Marion Krause Jr	15.88	Hr	23.82
Terry Spinks	15.88	Hr	23.82

MAINTENANCE III

Russell Bowers	16.46	Hr	24.69
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MAINTENANCE IV

MAINTENANCE V

Daniel Wilcox	16.58	Hr	24.87
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BUS DRIVERS - EFFECTIVE AUGUST 21, 2012

190 DAYS - 5 HRS/DAY = 950 HRS

(O.T.)

(O.T.)

Roxanne Baker	15.52	Hr	23.28	Cary Grandstaff	15.31	Hr	22.97
Carolyn Baldwin	15.47	Hr	23.21	Kelly Jarvis	15.01	Hr	22.52
Joseph Boeshart	15.20	Hr	22.80	Teresa Lichtner	14.62	Hr	21.93
Phyllis Bohn	15.31	Hr	22.97	Lisa Mayle	14.67	Hr	22.01
Susan Border	15.47	Hr	23.21	Mary McGee	15.52	Hr	23.28
Glenda Bryan	15.47	Hr	23.21	Beth Ponsler	14.67	Hr	22.01
Cynthia Donnelly	15.52	Hr	23.28	Steve Shackelford	15.01	Hr	22.52
Melanie Foraker	14.67	Hr	22.01	Cynthia Stiers 7hrs/day	15.52	Hr	23.28
Jane Ford	15.09	Hr	22.64	Jude Swingle	14.42	Hr	21.63
				Janet Uphold	15.47	Hr	23.21

BUS DRIVERS RECEIVE \$0.25 AN HOUR EXTRA FOR SATURDAY WORK

Michael Goins	14.47	Hr	21.71	(Temp-PartTime Bus Driver)-paid by requisition
Jerry T Allen	13.67	Hr	20.51	(Van Driver/Aide)-paid by requisition

FLEET MANAGER (12mo-8hr/d) - EFFECTIVE AUGUST 1, 2011

Jeffrey Hall	15.36	Hr	23.04
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FOOD SERVICE - EFFECTIVE AUGUST 20, 2012

HEAD COOKS - III

Z.H.S.	10.0%	Starla Shreve	16.25
Z'ville Middle Sch	8.5%	Sandra McBride	16.03
John McIntire	9.5%	Deborah Davis	15.94
National Road	8.0%	Linda Shinn	15.95
Zane Grey	9.5%	Vickie Ritchie	16.17
Z'villePresch/ZCHS	5.5%	Melanie Bleakney	15.52

Z.H.S.

Carol Bollinger	II	7 Hrs	14.41
Marilyn Cornett	II	7 Hrs	14.62
Katrina Landerman	II	7 Hrs	14.62
Debra Blanton	II	3 Hrs	14.19
Robbi Cramer	II	3 Hrs	13.93
Rebecca Gregg	II	3 Hrs	14.31
Kelly Kapust	II	3 Hrs	14.05

Z'VILLE MIDDLE SCHOOL

Pamela Bice	II	7 Hrs	14.41
Dawn Dalzell	II	7 Hrs	14.41
Melanie Foraker (Job 2)	II	3 Hrs	13.68
Mary (Kandi) McPeek	II	3 Hrs	13.81
Christina Wisecarver	II	3 Hrs	13.75

JOHN McINTIRE

Donna Beaschler	II	7 Hrs	14.41
Ann M Burkhardt	II	7 Hrs	14.62
Jodi Head	II	3 Hrs	13.81
Becky McGee	II	3 Hrs	13.68
Janice Moody	II	3 Hrs	14.19
Patty West	II	3 Hrs	14.31

NATIONAL ROAD

Elizabeth Gearhart	II	7 Hrs	14.57
Roxanne Baker (Job2)	I	3 Hrs	13.81
Cynthia Donnelly (Job2)	II	3 Hrs	14.62
Toni James	II	3 Hrs	14.31
Christine Marple	II	3 Hrs	14.05

ZANE GREY

Kimberly Abel	II	7 Hrs	14.57
Teresa Burkett	II	7 Hrs	14.41
Jane Ford (Job 2)	II	3 Hrs	13.68
Teresa Lichtner	II	3 Hrs	14.19
Cindy McPeek	II	3 Hrs	13.68
Patricia Osborne	II	3 Hrs	14.31
Kimberly Parrish	II	3 Hrs	13.81

Z'VILLE PRESCHOOL/ZCHS

Patricia Kirkbride	II	3 Hrs	14.41
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**ADMINISTRATIVE
DAYS IN CONTRACT
2012-2013**

TWELVE MONTH (12) (August 1, 2012, through July 31, 2013)	CERTIFIED	CLASSIFIED
August through December 2012	108	108
January through July 2013	152	152
	<u>260</u>	<u>260</u>

ELEVEN MONTH (11) (July 23, 2012 through July 1, 2013)	CERTIFIED	CLASSIFIED
July 23, 2012 through August 17, 2012	20	20
August 20, 2012 through June 3, 2013	182	192
June 4, 2013 through July 1, 2013	20	20
	<u>222</u>	<u>232</u>

TEN ½ MONTH (10 ½) (July 30, 2012 through June 24, 2013)	CERTIFIED	CLASSIFIED
July 30, 2012 through August 17, 2012	15	15
August 20, 2012 through June 3, 2013	182	192
June 4, 2013 through June 24, 2013	15	15
	<u>212</u>	<u>222</u>

TEN MONTH (10) (August 6, 2012 through June 17, 2013)	CERTIFIED	CLASSIFIED
August 6, 2012 through August 17, 2012	10	10
August 20, 2012 through June 3, 2013	182	192
June 4, 2013 through June 17, 2013	10	10
	<u>202</u>	<u>212</u>

NINE ½ MONTH (9 ½) (August 13, 2012 through June 10, 2013)	CERTIFIED	CLASSIFIED
August 13, 2012 through August 17, 2012	5	5
August 20, 2012 through June 3, 2013	182	192
June 4, 2013 through June 10, 2013	5	5
	<u>192</u>	<u>202</u>

**ZANESVILLE CITY SCHOOLS
CLASSIFIED EMPLOYEES CALENDAR
2012-2013**

SECRETARY - 12 MONTHS

CONTRACT: August 1, 2012 through July 31, 2013

The following holidays are computed in the work schedule:

Labor Day	September 3, 2012
Veterans' Day	November 12, 2012
Thanksgiving	November 22, 23, 2012
Christmas	December 25, 2012
New Year's	January 1, 2013
Martin Luther King	January 21, 2013
Presidents' Day	February 18, 2013
Good Friday	March 29, 2013
Memorial Day	May 27, 2013
Independence Day	July 4, 2013

Month	Working Days	Holidays	Total
August 2012	23	0	23
September 2012	19	1	20
October 2012	23	0	23
November 2012	19	3	22
December 2012	19	1	20
January 2013	21	2	23
February 2013	19	1	20
March 2013	20	1	21
April 2013	22	0	22
May 2013	22	1	23
June 2013	20	0	20
July 2013	22	1	23
TOTAL	249	11	260

No Work - No Pay Days: December 24, 2012

Salaries for the above position are computed on an 8 hour day (2080 hours).

To compute the full contract, multiply the total number of hours (including holidays) by the hourly rate for the applicable position and step on the salary schedule.

In addition to legal holidays, vacation for the full year is provided in accordance with the schedule below:

VACATION SCHEDULE

Upon Date of Hire	Accrual of .833 days per month
After completing five (5) years	Accrual of 1.25 days per month
After completing ten (10) years	Accrual of 1.667 days per month

Vacation balances shall be allowed to accrue up to one (1) year's allocation.

**ZANESVILLE CITY SCHOOLS
CLASSIFIED EMPLOYEES CALENDAR
2012-2013**

SECRETARY - 11 MONTHS

First Day of Contract: July 23, 2012

The following holidays are computed in the work schedule:

Labor Day	September 3, 2012
Veterans' Day	November 12, 2012
Thanksgiving	November 22, 23, 2012
Christmas	December 25, 2012
New Year's	January 1, 2013
Martin Luther King	January 21, 2013
Presidents' Day	February 18, 2013
Good Friday	March 29, 2013
Memorial Day	May 27, 2013

Month	Working Days	Holidays	Total
July 2012	7	0	7
August 2012	23	0	23
September 2012	19	1	20
October 2012	23	0	23
November 2012	18	3	21
December 2012	15	1	16
January 2013	18	2	20
February 2013	19	1	20
March 2013	20	1	21
April 2013	17	0	17
May 2013	22	1	23
June 2013	20	0	20
July 2013	1	0	1
TOTAL	222	10	232

Salaries for the above positions are computed on an 8 hour day (1856 hours).

To compute the full contract, multiply the total number of hours (including holidays) by the hourly rate for the applicable position and step on the salary schedule.

**ZANESVILLE CITY SCHOOLS
CLASSIFIED EMPLOYEES CALENDAR
2012-2013**

SECRETARY - 10 1/2 MONTHS

First Day of Contract: July 30, 2012

The following holidays are computed in the work schedule:

Labor Day	September 3, 2012
Veterans' Day	November 12, 2012
Thanksgiving	November 22, 23, 2012
Christmas	December 25, 2012
New Year's	January 1, 2013
Martin Luther King	January 21, 2013
Presidents' Day	February 18, 2013
Good Friday	March 29, 2013
Memorial Day	May 27, 2013

Month	Working Days	Holidays	Total
July 2012	2	0	2
August 2012	23	0	23
September 2012	19	1	20
October 2012	23	0	23
November 2012	18	3	21
December 2012	15	1	16
January 2013	18	2	20
February 2013	19	1	20
March 2013	20	1	21
April 2013	17	0	17
May 2013	22	1	23
June 2013	16	0	16
July 2013	0	0	0
TOTAL	212	10	222

Salaries for the above positions are computed on an 8 hour day (1776 hours).

To compute the full contract, multiply the total number of hours (including holidays) by the hourly rate for the applicable position and step on the salary schedule.

**ZANESVILLE CITY SCHOOLS
CLASSIFIED EMPLOYEES CALENDAR
2012-2013**

SECRETARY - 10 MONTHS

First Day of Contract: August 6, 2012

The following holidays are computed in the work schedule:

Labor Day	September 3, 2012
Veterans' Day	November 12, 2012
Thanksgiving	November 22, 23, 2012
Christmas	December 25, 2012
New Year's	January 1, 2013
Martin Luther King	January 21, 2013
Presidents' Day	February 18, 2013
Good Friday	March 29, 2013
Memorial Day	May 27, 2013

Month	Working Days	Holidays	Total
August 2012	20	0	20
September 2012	19	1	20
October 2012	23	0	23
November 2012	18	3	21
December 2012	15	1	16
January 2013	18	2	20
February 2013	19	1	20
March 2013	20	1	21
April 2013	17	0	17
May 2013	22	1	23
June 2013	11	0	11
July 2013	0	0	0
TOTAL	202	10	212

Salaries for the above positions are computed on:

- 8 hour day (1696 hours).
- 7.5 hour day (1590 hours)
- 7. hour day (1484 hours)

To compute the full contract, multiply the total number of hours (including holidays) by the hourly rate for the applicable position and step on the salary schedule.

**ZANESVILLE CITY SCHOOLS
CLASSIFIED EMPLOYEES CALENDAR
2012-2013**

SECRETARY - 9 1/2 MONTHS

First Day of Contract: August 13, 2012

The following holidays are computed in the work schedule:

Labor Day	September 3, 2012
Veterans' Day	November 12, 2012
Thanksgiving	November 22, 23, 2012
Christmas	December 25, 2012
New Year's	January 1, 2013
Martin Luther King	January 21, 2013
Presidents' Day	February 18, 2013
Good Friday	March 29, 2013
Memorial Day	May 27, 2013

Month	Working Days	Holidays	Total
August 2012	15	0	15
September 2012	19	1	20
October 2012	23	0	23
November 2012	18	3	21
December 2012	15	1	16
January 2013	18	2	20
February 2013	19	1	20
March 2013	20	1	21
April 2013	17	0	17
May 2013	22	1	23
June 2013	6	0	6
July 2013	0	0	0
TOTAL	192	10	202

Salaries for the above positions are computed on: 8 hour day (1616 hours).
7.5 hour day (1515 hours)
7 hour day (1414 hours)

To compute the full contract, multiply the total number of hours (including holidays) by the hourly rate for the applicable position and step on the salary schedule.

**ZANESVILLE CITY SCHOOLS
CLASSIFIED EMPLOYEES CALENDAR
2012-2013**

**SECRETARY - 9 MONTHS
LIBRARY TECHNICIAN**

First Day of Contract: August 20, 2012

The following holidays are computed in the work schedule:

Labor Day	September 3, 2012
Veterans' Day	November 12, 2012
Thanksgiving	November 22, 23, 2012
Christmas	December 25, 2012
New Year's	January 1, 2013
Martin Luther King	January 21, 2013
Presidents' Day	February 18, 2013
Good Friday	March 29, 2013
Memorial Day	May 27, 2013

Month	Working Days	Holidays	Total
August 2012	10	0	10
September 2012	19	1	20
October 2012	23	0	23
November 2012	18	3	21
December 2012	15	1	16
January 2013	18	2	20
February 2013	19	1	20
March 2013	20	1	21
April 2013	17	0	17
May 2013	22	1	23
June 2013	1	0	1
TOTAL	182	10	192

Salaries for the above positions are computed on: 8 hour day (1536 hours).
 7 hour day (1344 hours)
 5 hour day (950 hours)
 4 hour day (768 hours)

To compute the full contract, multiply the total number of hours (including holidays) by the hourly rate for the applicable position and step on the salary schedule.

**ZANESVILLE CITY SCHOOLS
CLASSIFIED EMPLOYEES CALENDAR
2012-2013**

**AIDES (Union)
VISION/HEARING TECHNICIANS (Non-Union)
INTERVENTION ROOM MONITOR (Non-Union)**

First Day of Contract: August 21, 2012

The following holidays are computed in the work schedule:

Labor Day	September 3, 2012
Veterans' Day	November 12, 2012
Thanksgiving	November 22, 23, 2012
Christmas	December 25, 2012
New Year's	January 1, 2013
Martin Luther King	January 21, 2013
Presidents' Day	February 18, 2013
Good Friday	March 29, 2013
Memorial Day	May 27, 2013

Month	Working Days	Holidays	Total
August 2012	9	0	9
September 2012	19	1	20
October 2012	23	0	23
November 2012	18	3	21
December 2012	15	1	16
January 2013	18	2	20
February 2013	19	1	20
March 2013	20	1	21
April 2013	17	0	17
May 2013	22	1	23
June 2013	0	0	0
TOTAL	180	10	190

Salaries for the above positions are computed on:

- 8 hour day (1520 hours).
- 7.5 hour day (1425 hours)
- 7 hour day (1330 hours)
- 6.5 hour day (1235 hours)
- 5 hour day (950 hours)
- 4 hour day (760 hours)
- 3.5 hour day (665 hours)
- 3 hour day (570 hours)

To compute the full contract, multiply the total number of hours (including holidays) by the hourly rate for the applicable position and step on the salary schedule.

**ZANESVILLE CITY SCHOOLS
CLASSIFIED EMPLOYEES CALENDAR
2012-2013**

**HIGH SCHOOL LUNCHROOM (2 HRS & 3 HRS)
MIDDLE SCHOOL LUNCHROOM (2 HRS & 3 HRS)
ELEMENTARY SCHOOL LUNCHROOM (2 HRS & 3 HRS)**

First Day of Contract: August 21, 2012

The following holidays are computed in the work schedule:

Labor Day	September 3, 2012
Veterans' Day	November 12, 2012
Thanksgiving	November 22, 23, 2012
Christmas	December 25, 2012
New Year's	January 1, 2013
Martin Luther King	January 21, 2013
Presidents' Day	February 18, 2013
Good Friday	March 29, 2013
Memorial Day	May 27, 2013

Month	Working Days	Holidays	Total
August 2012	9	0	9
September 2012	19	1	20
October 2012	23	0	23
November 2012	18	3	21
December 2012	15	1	16
January 2013	18	2	20
February 2013	19	1	20
March 2013	20	1	21
April 2013	17	0	17
May 2013	22	1	23
June 2013	0	0	0
TOTAL	180	10	190

Salaries for the above positions are computed on: 2 hour day (380 hours).
3 hour day (570 hours)

To compute the full contract, multiply the total number of hours (including holidays) by the hourly rate for the applicable position and step on the salary schedule.

**ZANESVILLE CITY SCHOOLS
CLASSIFIED EMPLOYEES CALENDAR
2012-2013**

**LUNCHROOM
COOKS AND COURIER (5 HRS AND 7 HRS)**

First Day of Contract: August 20, 2012

The following holidays are computed in the work schedule:

Labor Day	September 3, 2012
Veterans' Day	November 12, 2012
Thanksgiving	November 22, 23, 2012
Christmas	December 25, 2012
New Year's	January 1, 2013
Martin Luther King	January 21, 2013
Presidents' Day	February 18, 2013
Good Friday	March 29, 2013
Memorial Day	May 27, 2013

Month	Working Days	Holidays	Total
August 2012	10	0	10
September 2012	19	1	20
October 2012	23	0	23
November 2012	18	3	21
December 2012	15	1	16
January 2013	18	2	20
February 2013	19	1	20
March 2013	20	1	21
April 2013	17	0	17
May 2013	22	1	23
June 2013	0	0	0
TOTAL	181	10	191

Salaries for the above positions are computed on: 7 hour day (1337 hours).
5 hour day (955 hours)

Work one day before the first day of school.

To compute the full contract, multiply the total number of hours (including holidays) by the hourly rate for the applicable position and step on the salary schedule.

**ZANESVILLE CITY SCHOOLS
CLASSIFIED EMPLOYEES CALENDAR
2012-2013**

CUSTODIAL - ENGINEERS - MAINTENANCE

CONTRACT: August 1, 2012 through July 31, 2013

The following holidays are computed in the work schedule:

Labor Day	September 3, 2012	Martin Luther King	January 21, 2013
Veterans' Day	November 12, 2012	Presidents' Day	February 18, 2013
Thanksgiving	November 22, 23, 2012	Good Friday	March 29, 2013
Christmas	December 25, 2012	Memorial Day	May 27, 2013
New Year's Day	January 1, 2013	Independence Day	July 4, 2013

Month	Working Days	Holidays	Total
August 2012	23	0	23
September 2012	19	1	20
October 2012	23	0	23
November 2012	19	3	22
December 2012	19	1	20
January 2013	21	2	23
February 2013	19	1	20
March 2013	20	1	21
April 2013	22	0	22
May 2013	22	1	23
June 2013	20	0	20
July 2013	22	1	23
TOTAL	249	11	260

No Work- - No Pay Day - December 24, 2012

Salaries for the above position are computed on an 8 hour day (2080 hours).

To compute the full contract, multiply the total number of hours (including holidays) by the hourly rate for the applicable position and step on the salary schedule.

In addition to legal holidays, vacation for the full year is provided in accordance with the schedule below:

VACATION SCHEDULES

Upon Date of Hire	Accrual of .833 days per month
After completing five (5) years	Accrual of 1.25 days per month
After completing ten (10) years	Accrual of 1.667 days per month

Vacation balances shall be allowed to accrue up to one (1) year's allocation.

**ZANESVILLE CITY SCHOOLS
CLASSIFIED EMPLOYEES CALENDAR
2012-2013**

BUS DRIVERS

First Day of Contract: August 21, 2012

The following holidays are computed in the work schedule:

Labor Day	September 3, 2012
Veterans' Day	November 12, 2012
Thanksgiving	November 22, 23, 2012
Christmas	December 25, 2012
New Year's	January 1, 2013
Martin Luther King	January 21, 2013
Presidents' Day	February 18, 2013
Good Friday	March 29, 2013
Memorial Day	May 27, 2013

Month	Working Days	Holidays	Total
August 2012	9	0	9
September 2012	19	1	20
October 2012	23	0	23
November 2012	18	3	21
December 2012	15	1	16
January 2013	18	2	20
February 2013	19	1	20
March 2013	20	1	21
April 2013	17	0	17
May 2013	22	1	23
June 2013	0	0	0
TOTAL	180	10	190

Salaries for the above positions are computed on a 5 hour day (950 hours).

To compute the full contract, multiply the total number of hours (including holidays) by the hourly rate for the applicable position and step on the salary schedule.